

# Mini News

## News For The Employees of Data General

---

January 3, 1986

### Open Enrollment To Be Held In February

The 1986 medical Open Enrollment period will begin on Monday, January 27 and continue through Friday, February 14.

Open Enrollment is the one time during the year when employees may make the following changes to their medical coverage:

1. Add dependent coverage for their existing eligible dependents without proof of insurability;
2. Switch from a Health Maintenance Organization (HMO) to the Data General Medical Plan (Prudential);
3. Switch from the Data General Medical Plan to an HMO; or
4. Switch from one HMO to another HMO.

Details of the Medical Plan options available and enrollment procedures are contained in a booklet being mailed to employees' homes the week of January 20. Employees are encouraged to read the booklet carefully before making any decisions regarding their medical coverage.

Enrollment cards for any coverage changes must be returned to your Personnel or Benefits department no later than Friday, February 14. All changes will become effective March 1, 1986.

**Note:** *Complete an enrollment card only if you are changing your present coverage.*

If questions arise, your Personnel representative or Benefits administrator will provide additional enrollment assistance.

### Savings And Investment Contributions Increase

Effective February 1, the maximum percentage of pay that participants may contribute to the Savings And Investment Plan will be increased from 10 percent to 12 percent.

If you currently are participating in the Savings And Investment Plan, you can increase your elective contribution to either 11 percent or 12 percent as of February 1, OR you can take advantage of this increase for the entire 1986 calendar year by requesting a retroactive increase to January 1.

If you elect the increase as of January 1, an additional contribution for the increased amount will be withheld from your salary in February. For example, if you currently are contributing 10 percent of salary and you increase to 12 percent effective January 1, you will have 12 percent of pay withheld during February for the normal contribution AND an additional amount of 2 percent withheld to bring the January contribution up to 12 percent.

Election forms for this increase are available from your local Personnel representative or Benefits department, and must be returned to the Benefits department no later than WEDNESDAY, JANUARY 22. Questions regarding this increase should be directed to your local Benefits administrator.

**Note:** If you do not elect to increase your contribution to 11 percent or 12 percent at this time, the next possible opportunity will be for the calendar quarter beginning April 1. However, the retroactive increase to January 1 will NOT be available after January 22.

### Data General Renews Commitment To The Community

Pledging his support to the community, Data General President Ed de Castro recently cut the ceremonial ribbon to "officially" open enlarged headquarters space at 3400 Computer Drive. Westboro town officials and many employees who reside in Westboro were at the new facility to participate in the event. The ribbon-cutting also marked Data General's 10th anniversary as a Westboro-headquartered company.

"We value our relationship with the town and its residents," Ed told those in attendance. "Many of

our employees not only work here, but have chosen Westboro as a place to live and raise a family, as well.

In commemoration of its 10 years in the town, Data General made cash donations to 10 Westboro civic and cultural organizations worth a total of \$18,500. The largest gift, \$9,000, is for continuing software support for the Westboro School Department. The support is for software running on the high school's ECLIPSE S/140 computer system donated by Data General in 1983. It is used to teach students computer programming. Cash donations also were presented to:

- Armstrong Junior High School Home Association
- Computer Explorer Post 2400
- Explorer Post 85
- Fales Elementary School Parent Group
- Friends of Nathan Fisher House Restoration
- Hastings Elementary School Parent Group
- Westboro Council On Aging
- Westboro Garden Club
- Westboro Girls' Soccer
- Westboro Music Parents Association
- Westboro YMCA

The company has signed a 15-year lease with Frontage Road Realty Associates for the new 86,000 square-foot building. It will house some administrative functions now located at 4400 Computer Drive. The facility will be ready for occupancy this spring.

"I want to assure you that we do not take our relationship with Westboro for granted," added Ed. "And over the next 12 months, as we celebrate our 10th anniversary as a Westboro company, I hope that our commitment to Westboro will become increasingly evident."



*Data General President Ed de Castro cuts the ribbon to open the company's newest Westboro facility as Richard McCloud, chairman of Westboro's Board of Selectmen (left), and Gretchen Helm, head of Westboro's Girls' Soccer, along with other town officials and employees look on.*

## PBX Technology Acquired From United Technologies' Subsidiary

Data General has acquired the assets and technology of the Integrated Digital Network (IDN) operation of a subsidiary of the United Technologies Corp. of Hartford, Conn. The price of the acquisition was not disclosed.

Over time, Data General will be incorporating the IDN private branch exchange (PBX) technology into future office automation product offerings. The acquisition is consistent with Data General's long-term integrated office automation strategy to be responsive to customers' future needs, which include offering systems that can combine both voice and data handling capabilities.

Data General acquired the IDN operation's technology and assets from the United Technologies Building Systems Company, a subsidiary of UTC. The IDN operation is located in Irving, Tex.

Robert Pedersen, who was an officer of United Technologies Communications Company with responsibility for the IDN operation, is president of the new Data General subsidiary, which employs about 30 people. Dr. Pedersen reports to Vahe Sarkissian, vice president and general manager of Data General's Sunnyvale Division.

## Plotter Printers Available Through IHV Agreement

Data General has signed an Independent Hardware Vendor (IHV) agreement with Versatec of Santa Clara, Calif., a Xerox company. The agreement will make available to Data General customers Versatec's line of color and black and white electrostatic plotter printers, running on the ECLIPSE MV/Family of 32-bit minicomputers.

Says Loren Winkler, Versatec's director of Marketing Administration, "Data General has an excellent market position with the customer base that we sell to, and we believe this agreement provides our customers with an affirmation of Data General's and Versatec's commitment to excellent teamwork and support of customer needs."

"As part of Data General's IHV program, the Versatec agreement is another example of the company's commitment to make available to its customers a range of leading hardware products," says Sherm Rutherford, director of Applications Marketing for the Technical Systems Division. "Versatec products supply fast turnaround of graphics output, and are particularly good for computer aided engineering and mechanical engineering applications requiring detailed, high resolution output."

Data General's IHV program was established to make available integrated, specialized third-party

hardware from IHVs for use with Data General computer systems. Through this program, the company provides a wide range of product solutions from leading suppliers of computing equipment. The program complements Data General's Independent Software Vendor (ISV) program, which makes available from ISVs well over 500 applications software packages for industrial, technical and scientific use.

## R&D Guest Lecturer Shares Expertise



*Bob Gardella of Corporate Management and Organizational Development (M.O.D.) presents University Of Maryland Professor Victor Basili with a DATA GENERAL/One portable personal computer for his recent talk to Data General employees at Westboro.*

Data General-Westboro's main cafeteria served as a lecture hall recently, as more than 130 employees gathered to hear Professor Victor Basili of the University of Maryland talk on "Software Engineering: State Of The Practice." This was the first presentation in the fiscal year 1986 Research and Development Lecture Series.

In his talk, Victor discussed the results of a recent University of Maryland survey involving the "state of practice" in software engineering methods and tools. The major points of discussion were:

- Comparison of the environmental differences between the adoption of technology in the United States and Japan.
- Insight into problems causing the low-level of adaption of software engineering technology in most companies.
- Recommended approaches to technology transfer dealing with the mechanism, training, measurement and behavioral aspects.

The lecture ended with a question and answer session, after which, Victor was presented with a DATA GENERAL/One portable personal computer

by Bob Gardella of Corporate Management and Organizational Development. The presentation was video taped by Media Services and is available for loan to interested employees. For more information on the program or to borrow the video tape, contact Bob at extension 5419 in Westboro.

## Educational Services Names Contributors of the Quarter

Educational Services has named the following employees "Contributors Of The Quarter" for Quarter 4 of fiscal year 1985 in recognition of their outstanding performance:

Peter Bergquist	Educational Technologies
Matt Gorman	Educational Services Management Information Systems
Dorcas Hammond	Eastern Region Operations
Wendy Moore	Educational Services Sales
Peter Sherman	Educational Technologies
Paula Wolf	Educational Technologies

## Westboro

## Westboro Blood Drive Benefits Local Hospitals

Responding to the needs of area hospitals, more than 100 Data General employees donated 108 units of blood during the recent Red Cross winter Blood Drive. The semi-annual Blood Drive was sponsored by Data General as a benefit to employees.

## CPR Graduates Are Always Prepared

Congratulations to the latest group of employees who recently have become certified Basic Life Support Providers. The following employees have successfully passed the American Heart Association's National Cognitive and Performance examinations: Melanie Hubbard, Dorothy McGrath, Andrew Hawley, Nick Manzella and Harvey Parad.

As certified Basic Life Support Providers, they are now capable of saving a choking victim and administering one and two person cardiopulmonary resuscitation (CPR) techniques on adults and infants. The next class will meet on Tuesday, January 14.

For information on the CPR course, contact Occupational Health Nurse Helen Royal at extension 4542 in Westboro.

## BU Interactive Video Courses at Westboro

Corporate Management and Organizational Development (M.O.D.) is sponsoring a set of Boston University (BU) engineering and computer science courses delivered through BU's Interactive Network. The classes are given on campus at BU, and televised live at Data General-Westboro and other companies. The Spring 1986 semester starts on Monday, January 13.

Video courses can be taken on a special student basis or as part of a formal BU degree program. Tuition is \$1896 for a four-credit course and \$948 for a two-credit course. Payment can be reimbursed through Data General's Educational Assistance Program.

Information packets are now available from Corporate M.O.D. at Mail Stop D134, or by calling extension 6958 in Westboro. A BU representative will be on-hand to accept registrations or answer questions on Monday, January 6, from 9 a.m. to 10 a.m. in the video room at Mail Stop D134 in Westboro.

## Artificial Intelligence Seminar Taught By MIT Professor

As part of the Technical Seminar curriculum offered by Educational Services, Dr. Tomas Lozano-Perez of the Massachusetts Institute of Technology (MIT) will conduct a three-day seminar entitled *Artificial Intelligence: A Programmer's Guide*. The seminar will be held at the Education Center at 2400 Computer Drive in Westboro on Monday, January 13 through Wednesday, January 15.

The seminar provides an intensive introduction to the problems, techniques and applications of artificial intelligence (AI). Organized around actual AI case studies, it allows employees to learn from AI programs that resolve engineering issues, diagnose problems, reason about assemblies, engage in English discourse, learn from experience and understand the visual environment. The basic methods that make these AI programs possible are examined in this seminar.

Seminar leader Dr. Lozano-Perez currently is an associate professor of computer science at MIT, where he works in the AI Laboratory. His research and teaching interests are in AI and robotics, and he has written extensively in the areas of robot manipulation and computer vision.

To enroll in this seminar, call Central Registration at extension 4079 in Westboro. Supervisor's prior approval is required to enroll.

## Educational Services Employee Training Schedule through January

The following courses will be conducted by Educational Services at the Education Center, 2400 Computer Drive in Westboro.

To enroll in any course listed below, call Central Registration in Westboro at extension 4079. Supervisor's approval is required prior to registration.

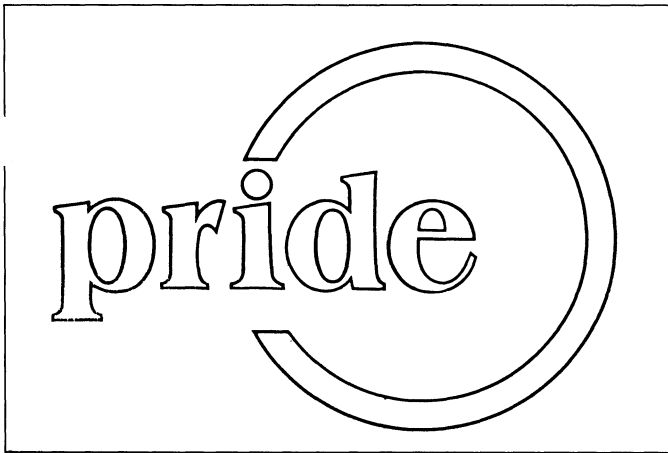
### Software Courses

Start Date	Course Title	Course No.	No. Days
1/6	COBOL Prog. with DG/DBMS	S127	5
1/6	Intro to Data Comm	S140	2
1/6	Interactive Systems Concepts*	S141	3
1/6	PRESENT for Programmers	S142	2
1/6	AOS & AOS/VS User	S209	5
1/8	XODIAC System Manager	S220	3
1/13	CLI Macros	S181	2
1/13	RDOS User	S200	5
1/13	AOS/VS System Manager	S219/VS	5
1/13	AOS/VS System Programming	S309/VS	5
1/13	DG/DBMS Use & Design	S316	5
1/13	RDOS Operator Training	SH100	5
1/13	System Security	SM231	2
1/13	Artificial Intelligence*	SM502	3
1/20	AOS & AOS/VS User	S209	5
1/20	DG/SQL Use & Design	S317	5
1/20	DG/DBMS Database Design	S416	3
1/27	AOS/VS System Manager	S219/VS	5
1/27	INFOS II Use & Design	S306	5
1/27	AOS/VS Operator Training	SH109/VS	5

\* New course

### CEO Courses

Start Date	Course Title	Course No.	No. Days
1/2	Intro - PRESENT	OA145	1
1/3	Intro - Spreadsheet	OA146	1
1/6	Getting Started - WP	OA141	2
1/8	Intro - Mail & Calendar	OA143	1
1/9	Advanced CEO WP	OA142	1
1/10	CEO List Proc'g	OA147	1/2
1/13	Intro - PRESENT	OA145	1
1/14	Intro - Spreadsheet	OA146	1
1/14	DRAWING BOARD & WORDVIEW*	OA151E	1
1/15	CEO Printing	OA149	1
1/17	Rev 2.10 Enhancements	OA152	1
1/20	Managing CEO (Tech)	S221	2
1/20	Managing CEO (Non-Tech)	S222	5
1/20	Getting Started - WP	OA141	2
1/22	Intro - Mail & Calendar	OA143	1
1/23	Advanced CEO WP	OA142	1
1/24	CEO List Proc'g	OA147	1/2
1/27	Intro - PRESENT	OA145	1
1/28	Intro - Spreadsheet	OA146	1
1/29	DRAWING BOARD & WORDVIEW	OA151	1



As the PRIDE Circle program in Corporate Manufacturing and other areas in Westboro enters into its fourth year of operation, the decision-making practice has impacted hundreds of employees throughout the organization. Since the program's beginning, employees serving as Circle leaders and members have been trained to use PRIDE techniques to identify, analyze and solve concerns that occur in their work areas.

The following *Mini News* insert was prepared by some of the employees who serve as Circle leaders today. It contains a history of the program and highlights of current PRIDE Circles.

## What Is A Quality Circle?

To understand the PRIDE Circle concept at Westboro, you first need to understand Quality Circles. A Quality Circle is a small group of people from the same work area or with a similar function, who meet voluntarily on a regular basis to identify problems, investigate causes, recommend solutions related to their work area and take corrective action where appropriate. At Data General Quality Circles are called PRIDE Circles. PRIDE is an acronym used for People Really Involved Developing Excellence.

## Quality Circle History / Origin

The Quality Circle concept originated in Japan in 1962 under the leadership of Dr. Kaoru Ishikawa. Dr. Ishikawa tied together the theories of behavioral scientists such as Maslow, Herzberg and McGregor to the quality sciences introduced to Japan by Dr.s Deming and Juran from the U.S.

This was part of a national effort by the Japanese to start producing quality products. The Quality Circle concept was only rediscovered in America during the mid 1970s.

### *Circles At Data General*

The program was introduced to Data General in November of 1980. An outside consultant trained

leaders in Quality Circle concepts and mechanics. Circles originally were implemented in Westbrook and Sunnyvale in 1981. After successful implementations at those two locations, Circles were then introduced to all the Manufacturing facilities in the U.S.

At the same time, the PRIDE Circle program began to grow in Hong Kong, Bangkok and Manila. Circles even were started in Frankfurt, West Germany; Melbourne, Australia and Gyoda, Japan. And, as a measure of the program's success, conferences were held in Woodstock, Conn.

The number of Circles soared to 300 company-wide in 1984. And at the second PRIDE Circle Conference, presentations from Sunnyvale, Field Engineering and Software Development were included, further measure of the program's popularity.

### *The Team Concept*

Data General will include PRIDE Teams in addition to the already existing Circles as a new strategy to include PRIDE as a way of life at Data General. Teams at Westboro are "a defined group of individuals within Corporate Manufacturing that has the common goal of generating a specific service or product". In this regard, the team would do the following:

1. Monitor work processes which affect the production of the products or service.
2. Identify and resolve any problem that affects its ability to produce a quality product.
3. Review problems and recommended solutions referred to the team by individuals or managers and resolve as appropriate.

Teams are already in operation at Westbrook, Austin and Apex.

There are many benefits within PRIDE Circles. Some include: personal growth, team building, achievement/recognition, training and development, process enhancement, increased responsibility, decision-making capabilities and cost savings. PRIDE Circles also provide an excellent training ground for leadership development, enhancing problem solving and interpersonal communication capabilities.

Training includes the following problem solving and group skills which are considered to be the "Tools of Success" for the PRIDE Program:

- Brainstorming
- Pareto Analysis
- Cause/Effect Diagrams
- Group Dynamics Analysis
- Action Logs
- Statistical Analysis
- Cost Benefit Analysis
- Histograms
- Charts/Graphs
- Presentations to Management

In addition to these tools used within the PRIDE Circle group, training is provided for members/leaders/facilitators to help ensure successful projects. This training is expanded through further knowledge of:

- Motivation Theory
- Leadership Skills
- Priority Setting
- Goal Setting

These skills are developed and used in the meetings that are held once a week for one hour in the PRIDE Circle Conference Room. Groups typically work on addressing issues that are work related. There are, however, topics that are restricted from discussions.

**Restricted Topics:**

- Wage and Salary Issues
- Disciplinary Policies
- Employment Policies
- Termination Policies
- Performance Review Policies
- Designing New Products
- Sales and Marketing Policies
- Personalities/Grievances

In the past, presentations that were reviewed and approved by managers and the PRIDE Circle Steering Committee, were considered for participation in PRIDE Circle conferences which were held at Woodstock. Each plant selected a group to represent its facility and present a project. These conferences not only promoted the PRIDE Circle program, but began to form a bond between the facilities across the country, supporting the philosophy behind people development at Data General.

## Who's Who In The PRIDE Circle Program

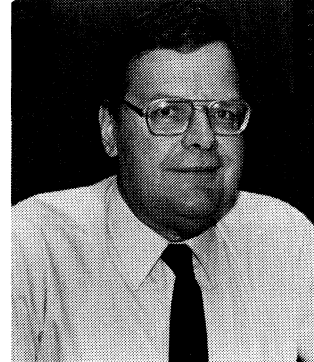
### *Dave Chapman, Senior Vice President Of Manufacturing*

**Steering Committee:**

Guy Carter	Director, Manufacturing Human Resources
Bob Conlee	Director, Manufacturing Planning
Dick Driscoll	Director, Quality Assurance
Jim Edelmann	Director, Customer Order Administration
Vahram Erdekian	Director, Manufacturing Staff
Rich Gottlieb	Director, Manufacturing Management Information Systems
Lee Henning	Vice President, Materials/Manufacturing Services
Arthur John	Manager, Manufacturing Technology Institute
John Kavazanjian	Director, Purchasing
Craig Lippman	Director, Marketing/Sales Information Systems

Bruce Neff	Director, Material and Manufacturing Control
Jim Williamson	Vice President, United States Manufacturing Operations
Tracey Zellmann	Director, Advanced Manufacturing Engineering and Technology

### **PRIDE Administration and Westboro Facilitators**



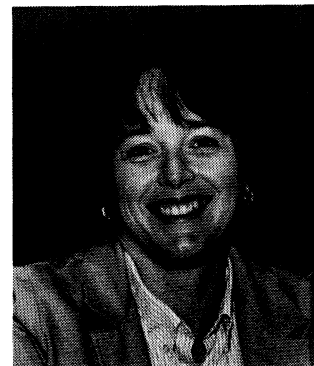
*John Thompson*

**John Thompson** is the manager/coordinator for the entire program, national and international as well as facilitator for Westboro. He has been at Data General for six years. He was manager of Reliability and Quality Engineering for one year and manager of Components/Materials Engineering for two years. He has been with the PRIDE Circle Program and People Training Program for two years.

Prior to Data General, John worked at GTE in Product Assurance Engineering and Management for 17 years and five years at Raytheon in Radar and Communications Design Engineering.

He holds a BS in engineering from Boston University and a graduate certificate in management from MIT. John has attended many courses in human relations at Princeton Seminary, Andover Newton Seminary and other areas.

John currently reports to Dick Driscoll, director of Quality Assurance and chairman of the PRIDE Circle Steering Committee. He can be reached at extension 4929, Mail Stop D227 in Westboro.



*Anita Cederholm*

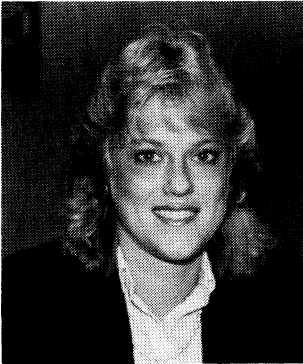
**Anita Cederholm** has been with Data General since February 1980 and has been with PRIDE since September 1984. Prior to joining the PRIDE organization, she worked as a section manager in Sales Administration.

Anita works with Circles within Corporate Manufacturing as a facilitator. In addition, she provides support and coordination to Circle programs throughout the company in her duties with PRIDE Administration.

Before joining Data General, Anita worked for several years in human services in both the public and private sector.

Anita holds a BA in psychology from Brown University and is working toward a master of science in management from Lesley College.

Anita reports to John Thompson. She can be reached at extension 4886, Mail Stop D227 in Westboro.



*Debbie Hixson*

**Debbie Hixson** has been with Data General for eight years. She was secretary in Manufacturing 'S and MSP, and has been a PRIDE Circle leader for three years. She is currently pursuing a degree in business management focusing on behavioral sciences at Central New England College. She works in PRIDE Circle Administration with John and Anita, responsible for coordinating PRIDE Statistics as well as assisting with facilitation in the program. She can be reached on extension 4973 in Westboro.

## **Westboro Projects**

### **Corporate Quality Assurance Leader Mike Zichella**

The group made a presentation to its managers on CEO Comprehensive Electronic Office concerns which impacted their work. As a result of its project, the group updated its CEO networking capabilities while enhancing system response time. The Circle has re-organized under Mike Zichella. They have drawn up a problem diagram that addresses the Quality Assurance (QA) organization, QA status reports, staff meetings, and charter and mission.

### **"SA" TEAM**

#### **Leaders Cindi Peterson/Jim Crane - Sales Administration**

The Sales Administration group decided to work on the layout of its department because the current set-up interfered with productivity and communications. In addition, there also were not enough electrical outlets, and CEO Comprehensive Electronic Office software was not installed on the group's host computer. The area has been reorganized and CEO has been installed. In a subsequent project, wall maps of the area showing where employees within Sales Administration are located were developed. It was one of the two Circles that presented its project at the 1985 PRIDE Circle Conference in Woodstock.

#### **Purchasing Leader Sara Dolinsky**

The group has completed, received approval and implemented its project to help streamline the processing of purchase requisitions. The problem was too many errors made by employees submitting purchase requisitions. Therefore, it compiled a Purchasing Manual which describes the different responsibilities of all the functions within Purchasing. It was selected to present this project at the PRIDE Circle Conference in Woodstock for 1985 along with the Sales Administration Team.

#### **Spiritbusters Leaders Karen Felton/Cathy Chapman - Sales Administration**

Spiritbusters is continuing to work on its Sales Administration reference manual, an updated listing for Sales Administration contacts.

#### **A.C.T.I.O.N. Leader Debbie Hixson**

This group is comprised of PRIDE Circle leaders who get together each week to work on common goals and concerns of leaders. The group selected a PRIDE Circle orientation package to be given to all new employees and to use as an informational package for any employee who would like to know more about the program. The package is scheduled to contain information on who's who in the PRIDE Circle program, training, projects completed, PRIDE Circle history, PRIDE Circle outline and more.

#### **M & M's Leader Sylvia Quinn - Materials and Manufacturing Services**

In order to improve product awareness in the Corporate Materials area, the M & M's have conducted a study to determine necessary information and are now compiling data to be included in a Product Development Manual.

**Corporate Transportation Services**  
**Leader Joe Freitas**

This Circle has assembled a Traffic Guide that will acquaint other areas with the department's responsibilities. The manual/guide will be generic in character and will inform and instruct employees on basic Traffic procedures and principles. Call Corporate Traffic, extension 6322 for information on ordering your copy.

**Human Resources**  
**Leader Brooke Banbury-Masland**

This Circle has just formed. It has had orientation meetings and has a core group of eight employees.

**Pacer**  
**Leaders Dave St. Onge/Mahesh Reshamwala and Mike DeFazio - Corporate Quality Assurance**

Knowledge of Data General part numbers was limited due to scattered information. The Circle created a master index of information for these part numbers in an effort to reduce time required to obtain information and duplications of parts and lists. The listing is currently being integrated into the approved vendor parts listing within Corporate Quality Assurance.

In Software Development:

**Software Team Support**  
**Leader Cheri Fidler/Sue O'Brien**

This Circle completed and presented its first project to managers - a complete reorganization of its storage area resulting in improved safety, more efficient use of materials and enhanced quality of work life. The project was approved and implemented.

**SQS Management**

SQS is a manager's Circle in Software Qualification and Support. Its project was to increase communications between its organization and the remainder of Data General by establishing a network link with its computer systems with those throughout the company. There were special concerns of system security which had to be solved. The project was presented and approved and the Circle is well into the implementation phase.

**Westboro**  
**PRIDE Circle Leaders**

Leader	MS	EXT.	CEO
Chuck Austin	C-227	5824	MSIS02
Brook Banbury/Masland	A-237	5303	TITAN
Stephanie Bilowich	B-233	5068	WEB004
Cathy Chapman	C-217	5803	MSIS10
Paula Charbonneau	E-111	3211	WILEY
Diane Conroy	C-217	5323	MSIS10
John DiMambro	B-233	4986	WEB003
Sara Dolinsky	A-239	4332	WEB001
Mike Egelman	F-017	3845	FE1K28
Karen Felton	C-217	5395	MSIS10
Sandy Felton	B-233	5097	WEB003
Cheri Fidler	E-111	3360	WILEY
Joe Freitas	C-232	6561	WEB004
Gini Giuliani	A-239	4348	WEB001
Bob Hanson	D227	4928	CQA02
Anna Head	C-217	5305	MSIS10
Billie Keese	C-138	6314	PENTA.D
Judy Lawrence	C-138	6779	PENTA.D
Janice Mannone	C-217	5357	MSIS10
Connie Marks	A-236	5413	MSIS03
Lynn Miner	A-239	4318	WEB001
Rex Morrill	D-216	4947	BLUTO
Jeanne Noyes	B-233	5020	WEB002
Sue O'Brien	E-111	3217	RIVERBOAT
Wendy Peeler	A-239	4340	WEB007
Cindy Peterson	C-217	5331	MSIS10
Sylvia Quinn	B-233	4902	WEB001
Mahesh Reshamwala	D-227	4861	CQA02
Dave St. Onge	D-227	4942	CQA02
Bill Szekely	D-232	4866	WEB002
Sharon Wetherall	D-227	4900	CQA02
Mike Zichella	D-227	4919	CQA02

**What can be accomplished through PRIDE Circles?**

**Editor's Note:** The following was written by Sylvia Quinn of the Corporate Materials (M & Ms) PRIDE Circle.

A successful Pride Circle Program can offer: better communication, better attitude toward the company, increased productivity, better quality products and reduced costs.

This will allow us to increase our efforts in examining the relationship employees have with the company and with each other in hopes of improving teamwork; motivating employees, increasing job involvement and developing a problem-solving capability in a greater number of employees.

Based upon our successful PRIDE Circle implementation at Data General, the program can benefit Data General's business -- and you.



## New Helicopter Schedule In Effect

Effective Monday, December 30, the Data General helicopter began operating on a new schedule. Reservations for the helicopter service can be made by calling Corporate Travel at extension 232-HELI (232-4354) in Westboro. Passengers must be at the helipad five minutes before scheduled departure time for loading and safety briefing. Unless delayed by weather, flights will depart precisely on time.

The new schedule is as follows:

### *Westboro To Portsmouth/Newington*

Departure	Arrival
7:15 a.m.	7:50 a.m.
12:00 noon	12:35 p.m.
3:30 p.m.	4:05 p.m.

### *Westboro To Manchester*

Departure	Arrival
10:00 a.m.	10:25 a.m.
2:20 p.m.	2:45 p.m.

### *Westboro To Westbrook*

Departure	Arrival
7:15 a.m.	8:23 a.m.
1:30 p.m.	4:38 p.m.

### *Southboro To Portsmouth/Newington*

Departure	Arrival
7:09 a.m.	7:50 a.m.
11:54 a.m.	12:35 p.m.
3:24 p.m.	4:05 p.m.

### *Southboro To Manchester*

Departure	Arrival
9:54 a.m.	10:25 a.m.
2:14 p.m.	2:45 p.m.

### *Southboro To Westbrook*

Departure	Arrival
7:09 a.m.	8:23 a.m.
3:24 p.m.	4:38 p.m.

### *Portsmouth/Newington To Westboro*

Departure	Arrival
9:06 a.m.	9:41 a.m.
12:43 p.m.	1:18 p.m.
5:21 p.m.	5:56 p.m.

### *Portsmouth/Newington To Southboro*

Departure	Arrival
9:06 a.m.	9:47 a.m.
12:43 p.m.	1:24 p.m.
5:21 p.m.	6:02 p.m.

### *Portsmouth/Newington To Westbrook*

Departure	Arrival
7:58 a.m.	8:23 a.m.
4:13 p.m.	4:38 p.m.

### *Westbrook To Westboro*

Departure	Arrival
8:33 a.m.	9:41 a.m.
4:48 p.m.	5:56 p.m.

### *Westbrook To Southboro*

Departure	Arrival
8:33 a.m.	9:47 a.m.
4:48 p.m.	6:02 p.m.

### *Westbrook To Portsmouth/Newington*

Departure	Arrival
8:33 a.m.	8:58 a.m.
4:48 p.m.	5:13 p.m.

### *Manchester To Westboro*

Departure	Arrival
10:29 a.m.	10:54 a.m.
2:49 p.m.	3:14 p.m.

### *Manchester To Southboro*

Departure	Arrival
10:29 a.m.	11:00 a.m.
2:49 p.m.	3:20 p.m.

## Help Cut Down On Duplication

In past years, employees may have received duplicate mailings of Data General annual reports and proxy material. This may be a result of employees owning stock that is listed in variations of your name or under different addresses.

In order to cut down on duplication, fill in the attached form and return it to: Public Affairs, Mail Stop A235 in Westboro. If the duplicate mailings are due to variations in names (John Doe, John J. Doe, J.J. Doe), please indicate on the form the one name under which you would like your shares to be held. Please note: accounts held in joint tenancy (John Doe and Mary Doe) or for your children cannot be

consolidated with your personal account and, by law, must receive annual reports and proxy material. If the duplication is due to variations in addresses, please specify the mailing address you would prefer.

This form is a one-time request to cut down on duplication of accounts. In the future, please contact Morgan Guaranty Trust at the following address with any address changes:

*Morgan Guaranty Trust Co.  
Operations Department  
30 West Broadway  
New York, New York 10015*

If you have any questions, contact Gerry Orris, Investor Relations manager, at extension 4709 in Westboro.

---

### Shareholder Record Consolidation Form

I hereby authorize consolidation of the following referenced accounts listed under Social Security number \_\_\_\_-\_\_\_\_-\_\_\_\_.

Accounts number(s)\* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(\*Account numbers are nine-digit numbers that are listed just above your name on the face of the stock certificate.)

Please list them under the following name and address:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Mail to: Public Affairs  
Mail Stop A235  
Westboro

---

## Activities

### ***Dining At A Discount***

Entertainment '86 discount coupons books, featuring discounts on dining in many area restaurants, are now available in the Employee Activities office at Mail Stop C128 in Westboro. A wide variety of restaurants from fine dining to fast food is included in the book as well as a section for theatre and special events. Data General employees may obtain the book at a discounted price of \$25, while the retail price is \$30. Sample books for review are available in the Activities office.

### ***Savings Express Cards Available***

A Savings Express card that offers savings of 10 to 50 percent at hundreds of restaurants, stores and

services throughout Massachusetts is now available through the Employee Activities Committee to employees at a discounted price of \$15. (Regular price is \$20.) For more information, send a self-addressed, inter-office envelope to EXPRESS at Mail Stop C128 in Westboro. DO NOT SEND MONEY...you will order your card directly from Savings Express.

### ***Muppets On Stage In Worcester***

The Muppets Show appears at the Worcester Centrum for the second year in a row. Employees and their families may spend the afternoon with Kermit, Miss Piggy and friends. Discount tickets are available for the performance on Saturday, January 25 at 3:30 p.m. Discount tickets are \$6.50 each. (Regular price is \$8.50.) To request tickets, send a check and self-addressed, stamped envelope to MUPPETS, Mail Stop D232 in Westboro. Make check payable to the Data General Activities Committee.

### ***Upcoming Events...***

- Tickets to the Harlem Globetrotters, appearing at the Worcester Centrum in February, will soon be available to employees. Watch the Mini News for date, time and prices.
- Employees may visit the New England Camping and Trailer Show when it comes to Boston in February. Watch the Mini News for further details.

### ***Think Snow - More Ski Trips Planned***

The Data General Ski Club has made available additional day and overnight trips. All day trips include the following: round trip bus transportation, lift ticket, coffee and donuts in the morning, and wine and cheese on the return trip. Buses depart from Data General-Westboro. Space is limited, so reserve early.

- *January 25, Stratton, Vermont - \$39.*
- *February 8, Killington, Vermont - \$39.*
- *February 23, Waterville Valley, New Hampshire - \$35.*
- *March 16, Stratton, Vermont - \$39.*

Overnight trips include:

- *March 17 - 24, Whistler, British Columbia - \$707 for quad occupancy and \$676 for maximum occupancy (6 per unit); \$100 deposit immediately required.*
- *February 14 - 17, Lake Placid, New York - \$169 quad, \$179 triple and \$198 double.*
- *February 28 - March 2, Mt. Ascutney, Vermont - \$130 double occupancy.*
- *March 21 - 23, Sugarbush, Vermont - \$142 double occupancy.*

Send a \$50 deposit made payable to the Data General Ski Club to Mail Stop F211 in Westboro. Ask for your copy of the information package containing further details on each trip.

**Note:** Due to cancellations, space is still available for the Ski Club's trip to Austria in March. Call extension 4988 in Westboro for more information.

## MARKETPLACE

### CARPOOL

**Carpool**, Riders & drivers needed for existing carpool from Hartford/Sturbridge Webo, Audrea x4055.

**Carpool**, Looking to form or join carpool from Worcester to Webo, 8:30-5, flex, Richard, (Tie Line 221) x1515.

**Carpool**, Existing carpool needs rider, Brookline/Brighton/Allston/Newton to Webo/Sobo, flex, Paul x3209.

### FOR RENT

**Ski House**, Conway area, skating & min to 5 major ski areas, 4 bdrms, 2 bath, woodstove, w/w carpet, \$300/wkend, \$400/wk, avail Jan to March, 543-5621 (Foxboro).

**White Mountains Chalet**, New, 3 bdrms, 2 baths, furnished, frpl, \$275/wk, 696-6065 (Milton).

**Apartment**, 2nd flr, 4 large rms, new kitchen & bath, priv balcony, near Rt 495, 10 min to DG, avail Feb 1, \$550/mo +, 393-6680 (Northboro).

**Apartment**, 5 rm, 1 bdrm, enclosed porch, avail Feb 1, 877-8373 (Framingham).

### WANTED

**Roommate**, to share lrg townhouse condo, washer/dryer, cathedral ceilings, pool, 15 min to Webo, \$350/mo incl util, 562-5071 (Hudson).

**Roommate**, to share 2 bdrm apt, w/w carpet, pool, tennis courts, \$282/mo + 1/2 elec, 872-0471 (Framingham).

**es**, 165/70 SR13 for '82 Datsun, 655-3039 (Natick).

**Roommate**, to share old Victorian house, 10 min to DG, \$325/mo + 1/3 util, 485-4055 (Marlboro).

**Roommate**, to share 3 bdrm townhouse, Windsor Ridge, \$287/mo, heat & hot water incl 870-0473 (Westboro).

**Crib**, 485-5156 (Marlboro).

### FOR SALE

**Racquet Club Membership**, at Wayside Racquet & Swim Club, racquetball, tennis, nautilus, aerobics, outdoor pool, \$150/BO, 485-5717 (Marlboro).

**Items**, Northlander truck cap, 8 ft long, \$75; 4 14x6 5-lugs Keystone Star spoke rims, \$250, 883-3245 (Blackstone).

**Cabbage Patch Doll**, Girl, still in box, \$30, 485-4007 (Marlboro).

**Items**, Sears car top carrier, \$60/BO; 36" round Butcher Block Table, \$80/BO; exercise mats, \$18 ea/BO; 2 Sears Superguard XST snow tires, E78-14, 4 ply, \$60/BO; 2 rims 13", 4 lug, \$30/BO, 839-9523 (Grafton).

**Tires**, 2 P215/75 R15 wh/w, mounted on GM rims, \$20/pr; 2 P195/75 R14 snows, wh/w, mounted on GM rims, \$30/pr; 1 P195/75 R14 wh/w, mounted on GM rim, \$15; 1 P185/80 R13 Tiempo wh/w, \$25; 1 LR78-15, wh/w, \$10; 1 G78-14 glassbelted, wh/w, mounted on GM rim, \$20; 2 P195/75 R14, wh/w, \$5 ea; GM spacesaver spare, new, \$5, 478-2102 (Milford).

**Items**, Writing desk w/ chair, \$35; 2 folding chairs, \$20, 870-0611 (Westboro).

**Items**, Color TV, \$200; desk, \$30; bookcase, \$40; TV cart, \$15; night stand, \$20; dining table w/ chair, \$30; coffee table, \$30; sofa, \$75; loveseat, \$50; arm chair, \$25, 366-7569 (Westboro).

**Tires/Parts**, 2 Dunlop SP4 175-SR15 radials, \$20 ea; 1 E78-14 snow tire, \$20; AM/FM/Cassette, \$15; for Superbeetle, tie rod assembly, \$10; steering column u-joint, \$30, 368-8327 (Clinton).

**Items**, Car speakers, 4" Realistic; tires, 4 185/13 radials, \$10/ea or \$35/all 4, 655-3039 (Natick).

**Fireplace Insert**, w/blower, \$100, 485-1577 (Marlboro).

**Kenmore Gas Dryer**, BO, 485-1577 (Marlboro).

**Girl's Bicycle**, Pink, 20", inflatable tires w/training wheels, basket, \$35, 753-0338 (Worcester).

**Items**, Compact discs, various artists, \$10; dual CS1237 auto turntable w/Pickering cartridge, \$60, (401) 766-4868 (Woonsocket, RI).

**Items**, Recliner chair, wool tweed, orange-rust, \$150; GE refrigerator, avacado, 2 dr, \$150, 755-2307 (Worcester).

**Snow Tires**, 2 Dunlop steel belted w/w radials, GR78-15; 2 Firestone steel belted w/w radials, BR78-13; 2 w/w snow tires, D78-14; 1 trunk inflatable spare tire, never used, BO, 792-9063 (Worcester).

**Items**, Antique brass bed frame, 2 antique bath tubs, new bath tub, 9' sound proof fold up wall, hub caps, clay flower pots, new gas grill, antique porcelain gas stove, BO, 528-1913 (Franklin).

**Tire Rims**, 14" - 5 lugs, 473-4347 (Milford).

### AUTOS

'71 Volkswagon Van, Rebuilt eng, radial tires, snow tires, roof rack, \$250/BO, 376-5161 (Millis).

'73 Grand Torino Stationwagon, Needs exhaust work, \$250/BO, 839-4560 (Grafton).

'73 Lincoln Mark IV, Brown w/brown interior, low mi, lots of options, needs minor work, \$1700/BO, 481-8359 (Marlboro).

'75 AMC Pacer, 77K mi, auto, PS/PB, AM/FM, new tires/muffler, rebuilt trans, \$600/BO, 872-6026 (Framingham).

'77 Chevrolet Malibu, 4 dr, 94K mi, 6 cyl, PS/PB, AC, AM/FM/cassette, w/snows, silver, \$1800/BO, 366-1116 (Westboro).

'77 Ford Pinto, 2 dr, 4 cyl, auto, rust proofed, new paint, 6 tires, stereo, \$1095, 865-4913 (Sutton).

'78 Malibu Classic, 4 dr, 80K mi, 6 cyl, sky blue, \$2500/BO, 234-9518 (Whitinsville).

'78 Ford Fiesta Ghia, 4 cyl, 4 spd, new tires/paint, AM/FM/cassette, AC, front wh drive, \$1500, 529-3547 (Upton).

'80 Monte Carlo, V6, auto, AM/FM, 562-2934 (Hudson).

'80 Mercury Capri, 4 cyl, auto, PS, 3 dr hatch, 4 new radial tires, \$3495, 865-4913 (Sutton).

'80 Mazda GLC, 5 spd, new radials, battery, shocks, brakes, exhaust, recently tuned, 67K mi, \$2000/BO, 877-9903 (Framingham).

'80 Mercury Cougar XR7, 302 ci, loaded, \$3500, 791-1283 (Worcester).

'82 Thunderbird, V-6, auto w/overdrive, cruise ctrl, stereo, AC, PS/PB, tilt wheel, rear defrost, high mi, \$4800/BO, 366-4541 (Westboro).

'82 Night Hawk 750, \$2100 w/helmet, 883-3245 (Blackstone).

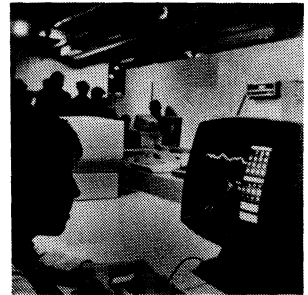
'82 GT Mustang, V8, 4 spd, 46K mi, 2 dr hatch, snrf, new tires & wheels, \$5000, 875-2306 (Framingham).

'83 Honda Civic Sedan, 5 spd, AM/FM/cassette, Rusty Jones, Chapman, BO, 668-5136 (Walpole).

'84 Subaru GL Sedan, gold, 5 spd, AC, cassette, 5 yr ext warr, \$6125/BO, 795-7742 (Shrewsbury).

Classified ads are accepted from Data General employees only for the sale or rental of personally owned goods or property. Ads for any business or profit-making service are not accepted. **Mini News** reserves the right to reject an ad or to edit for space limitations. All ads must be submitted in writing and include employee's name, home phone and extension number. Limit ad to five descript words. All ads must be received by 11 a.m. Tuesday morning of the week published. Send ads to **Barbara Anderson, MS A235**.

# Data General Puts Community Involvement A Generation Ahead



## *Charitable*

*Organizations. . .*  
Over the past 18 months, Data General has donated more than \$40,000 to United Way programs throughout central Massachusetts. And on behalf of employees world-wide, Data General made a major contribution to aid victims of starvation in Africa.

## *Education. . .*

To ensure our children's readiness for the future, Data General regularly conducts 'Train-the-Trainer' workshops for teachers and school superintendents throughout central Massachusetts. This popular program helps educators discover the potential of computers in the classrooms.

In addition, we've provided local colleges such as Central New England College and Worcester Polytechnic Institute with the latest computer equipment to support instruction and research projects. The Franklin, Uxbridge and Milford school systems have been recent recipients of our active computer donations program.

## *Health Care. . .*

At Framingham Union Hospital and the Children's Medical Center in Boston, computers donated by Data General are helping to reduce patient health care costs.

## *The Arts. . .*

Data General has been an active supporter of the arts. In the past year, the company has provided thousands of dollars to the Computer Museum, the Children's Museum, the Danforth Museum, the New England Aquarium, Framingham Community Concerts Association and numerous other cultural programs serving Massachusetts residents.

 **Data General**  
a Generation ahead.