

Mini News

News For The Employees of Data General

January 23, 1987

Getz, Ratcliffe Named Controllers

Al Getz has been appointed controller for Data General's European Operations, succeeding **Ken Ratcliffe**. Ken has been appointed controller for the Information Systems Group, reporting to Ron Skates, senior vice president for Finance and Administration.

Al will move to Data General-Europe's Paris headquarters late this spring. In the meantime, he has been appointed acting corporate controller, reporting to Ron. Al will continue as controller of the Sales divisions in assuming his acting position.

Reporting to Al as acting corporate controller are: Tom Herriford, director of Accounting and Reporting; Mark Dean, director of Corporate Profit Planning; John Andrea, manager of Product Financial Analysis; Robert McBride, controller for the Manufacturing Division; Art Franson, controller of the North American Sales Division; Ernest Hantavis, controller of the Field Engineering Division; Robert Banks, controller of the Customer Service Division; Neil Rossen, controller for the Americas/Far East group; and Dave Ridlon, director of Domestic Credit.

Al came to Data General in 1982 and has held a series of financial management positions. He came to the company after eight years at Millipore Corporation and Arthur Andersen & Co. He is a CPA and holds a BS degree in business administration from Northeastern University. Al attended the Harvard Business School's Program for Management Development in 1984.

Prior to his appointment as controller for the Information Systems Group, Ken had been controller for the European Operations in Paris for the past three years.

Reporting to Ken are: Denis Liptak, controller for the Systems Development Division; Ed Donie, Group Marketing controller; Chris Hawley, controller for the Federal Systems Division; and John Freeman, controller for the Volume Products Division.

Ken joined Data General in 1984 following 11 years at Digital Equipment Corporation in a variety of financial management positions, the last as controller of the computer Special Systems Group. Prior to Digital Equipment, Ken held positions at Honeywell for seven years. He holds a BS degree in business administration from the University of Lowell and an MBA degree from Babson College.

U.S. Area Finance Reorganizes

The Financial and Administrative functions of the Sales and Field Engineering organizations have been consolidated in order to create a central business focus and a consistent and complete supply of area-wide financial and administrative services. The consolidation will result in enhanced responsiveness, improved productivity, and greater cost efficiency.

Under the reorganization, the following employees have been named Area controllers:

Jim Casey is the Area 1 controller. He has been with Data General for three years, joining the company as an Area Operations manager in New York City. In April of this year he became an Area controller for Sales. Before coming to Data General, Jim owned his own manufacturing business and worked at Burroughs as a regional controller.

Fran Schiavone is the Area 2 controller. He has been with Data General for eight years. Fran began his career as Field Engineering credit manager, a position he held for more than five years. He has also worked as the North American Sales Division (NASD) Financial Planning manager.

The controller for Area 3 is **Lorne Cosman**. Lorne joined Data General five years ago as an Area controller for Field Engineering. Before coming to the company, Lorne worked for WEA, a division of Warner Communications, Inc., as director of financial planning.

The controller for Area 4 is **Jim Snow**. Jim joined Data General in May 1986, as the NASD Area controller. Prior to coming to Data General, Jim spent six years with Nixdorf Computer in Chicago as regional business manager and national manager of field administration.

Each Area controller will report to Art Franson, NASD controller, and Ernie Hantavis, Field Engineering controller.

In addition, a centralized U.S. Field Accounting department also has been created. This group will support the Area Sales and Service Operations. It will provide timely, accurate, and consistent financial reporting and support to the Data General field group. The centralized department will be located in Milford and will be managed by Barry Rosenbloom.

Agreements Bolster Industry Marketing Strategy

Data General has reached marketing agreements with companies which develop software for applications in petroleum exploration, refining and chemical processing.

The agreements are with Sierra Geophysics, Inc. for seismic interpretation; Aangstrom Precision Corporation for geologic and geophysical analysis; and Keith-Stevens, Inc. for maintenance management software.

These exploration and refining/chemical applications support Data General's industry marketing strategy to make available comprehensive solutions to the petroleum and chemical industries.

Sierra Geophysics

The agreement with Sierra Geophysics is for current and future products including 2DI (2-D Interactive) seismic interpretation application software.

"2DI is being developed with specific input from Arco, Amoco, Marathon and computer companies so we're confident it will meet user needs. We believe 2DI is the next generation in exploration software," says Robert Hart, president of Sierra Geophysics. "2DI is the only package in the industry to provide a tightly-integrated mapping and seismic interpretation system supported by advanced graphics and a sophisticated database system. Because the 2DI system is interactive with an extremely short response time, it increases the geoscientist's productivity while reducing the risk of hitting a dry hole."

The agreement also includes the Sierra System software for prospect generation and development; seismic log analysis and display; geologic well-log interpretation; contour mapping and map editing; and geologic and seismic modeling.

Aangstrom Precision

The marketing agreement with Aangstrom Precision includes integrated software programs designed for the acquisition, storage, retrieval and processing of oil- and gas-well data.

"Our products are distinctive because of their fast, memory-efficient, modern algorithms giving users fast, high quality, advanced graphics in both soft- and hard-copy output," says F. Bryan Davies, president of Aangstrom Precision.

Keith-Stevens

Keith-Stevens' Maintenance Control System (MCS) lets oil, gas and chemical producers improve productivity and reduce costs for plant and facilities maintenance. It can be readily modified to meet unique situations or requirements.

In a typical installation, Keith-Stevens will provide detailed analysis to the oil, gas or chemical plant's maintenance department. It will then recommend chang-

es to streamline maintenance procedures, train workers to effectively manage the maintenance environment, and assist in a smooth implementation of MCS.

"Because the people who use MCS actually make cost savings occur, we concentrate our expertise on providing a foundation of training and support to ensure their success," says Grant Farquhar, senior vice president of Keith-Stevens. "This unique approach has enabled us to develop a 20-year track record of consistently providing our clients with significant savings."

Training

Software Courses At Education Center

Next week, Educational Services will offer several software courses to Data General employees. All classes will be held at the Education Center at 2400 Computer Drive in Westboro.

- *Introduction to MS-DOS (S145)* is a two-day course that teaches how to use the features and functions of the MS-DOS operating system. Previous data processing experience is the prerequisite for this course, which begins on Monday, January 26.
- *INFOS II Utilization & Design (S306)* is designed for AOS and AOS/VS programmers, analysts, and system managers who have recent programming experience. This five-day course covers the organization and features of the INFOS II file management system. January 26 - 30.
- *PRESENT for Programmers (S142)* teaches how to create and use queries through CLI that select information from data sources, and how to format this information into reports and charts. This two-day class requires user-level knowledge of AOS/VS. The class starts Thursday, January 29.

To enroll in any training program offered by Educational Services, call tie line 221, extension 1647. The prior approval of your supervisor is required for course registration.

Mini News is published weekly for the employees of Data General-Westboro. Material may be submitted for publication to Mary Anne Been at extension 4705 or MS A235. Data General - An Equal Opportunity Employer.

Six Amendments Up For Vote At Annual Meeting

Data General's Annual Meeting of Stockholders will be held in Boston on Wednesday, January 28. Proxy material for the meeting has been mailed to all stockholders. This year's Proxy Statement asks stockholders to elect five directors and approve amendments to the:

- Restricted Stock Option Plan;
- Employee Incentive Stock Option Plan;
- Employee Qualified Stock Purchase Plan;
- Restated Certificate of Incorporation.

Stockholders also are being asked to approve a proposal to authorize the company to enter into Indemnity Agreements with its directors and officers.

For further information about any of the amendments, employees should carefully read pages 3-23 of the Proxy Statements you received.

Vote Your Proxy

Data General employees own more than two million shares of the company's stock. As a result, your vote is important to the company's future.

Before voting, you should make sure to study the Proxy Statement which was recently sent to all shareholders. Then, vote by filling out your proxy card(s), signing and dating it, and returning it in the return envelope which accompanied your Proxy Statement. You also may return the proxy card via internal mail to the Public Affairs department at Mail Stop A-235 in Westboro.

If you own stock and have not received a Proxy Statement and card, please contact Public Affairs in Westboro immediately at extension 4700.

If you have any questions about any of the amendments, contact Public Affairs Director Brad Stroup at extension 4700, or Investor Relations Manager Dave Roy at extension 4709 in Westboro.

Notice To Stockholders

Data General employees who hold company stock should be aware that they may receive multiple copies of the annual report, proxy statement and proxy card through the mail. By law, each institution (brokerage house, Marsh & McClellan, etc.) which holds your stock certificates, is required to send the material to each entry listed on the stock certificates you hold.

Updating Your Address

If you are a shareholder and have changed your address recently, make sure to update your records to reflect the change of address. If your stock was obtained through the Data General Savings and Investment Plan, have your manager update your Personnel Action Form.

Updating records for stock certificates purchased through any other method can be done by filling out the attached form and mailing it to the Public Affairs department. Employees also should fill out this form in order to consolidate variations of the way their name is listed on the stock certificates and proxies. For example, if you recently proxies with your name listed as: James Doe, James R. Doe, Jim Doe, etc., fill out the attached form in order to consolidate the name variations into one. This will save Data General distribution costs.

SHAREHOLDER INFORMATION UPDATE

Old Information

As It Appears On Proxy

Name _____

Street _____

City/State/Zip _____

New Information

Name _____

Street _____

City/State/Zip _____

Send To: PUBLIC AFFAIRS DEPARTMENT, MS-A235, WESTBORO

MARKETPLACE

CARPOOL

Join/Form, from Northboro to Webo, 9:30 - 6, Gayle x3599.

Join/Form, from Brookline to Sobo/Webo, flex, Katz x7093.

Riders Needed, Brighton, Brookline, Watertown, Newton to Webo, 8:30 - 5, Nancy x3967.

FOR FREE

Boys' Skates, CCM Mustang, size 3, 872-8411 (Framingham).

FOR RENT

Apartment, 3 bdrm, w/appl, \$675/mo incl util, avail 1/24, 753-0362 (Shrewsbury).

Ski House, Killington, slps 8, cable TV, wk \$350/wknd \$250, 464-2714 (Princeton).

Apartment, 1st floor, 6 rms, 3 bdms, near RT 290/9, 799-6873 (Worcester).

Ski Vacation, Condo avail 2/14 to 2/21, slps 6, pool/clubhouse, cc/dh skiing, near Tenney/Waterville, 842-2510 (Shrewsbury).

WANTED

Baseball Cards, new/old, all types, 582-6956 (Lunenburg).

Housemate, male, nonsmoker, to share 3-bdrm duplex, Natick, \$250/mo plus utils., avail 2/1. 879-9530 (Natick).

Roommate, to share 3-bdrm house w/ 1 other, no pets, references, \$275/mo plus utils, avail 8/1, 756-4849 (Shrewsbury) after 6 p.m.

Roommate, female, to share 3-bdrm apt., 15 min to sobo, \$175/mo plus utils. 478-5943 (Milford).

Roommate, to share 2-bdrm condo in Webo, pool, tennis, \$325/mo plus 1/2 utils. 926-8987 (Westboro).

Roommate, to share Hudson townhouse, wshr/dryr, 1.5 baths, pool, cath ceilings, prefer non-smoker, \$400/mo. incl. utils. 526-5071 (Hudson).

Roommate, non-smoker, to share 3 bdrm duplex, 20 min to Webo, \$270/mo + util, 481-1540 (Marlboro).

FOR SALE

Camcorder, Olympus 8mm VX801, 3-year warranty, accessories, \$1300, 853-4989 (Worcester).

Skis, Rossignol, 160 cm, Solomon 222 bindings, women's size 7 boots, Scott poles, \$85, 879-7099 (Framingham).

House, Saltbox Colonial, 3 1/2 yrs old, attached garage, Northboro, 393-6341 (Northboro) or 967-0137 (Lowell).

Swimming Pool, above ground, 16x32, fence/deck, 5 yrs, complete, \$500/BO, 429-5723 (Holliston).

Condominium, Victorian, Marlboro, 3 bdrm, 2-car garage, laundry room, 2 porches, \$125,000, 653-9559 (Wayland).

Marcy Weight Bench, w/leg developer, \$50, 966-1463 (Bellingham).

Kitchen Table, 46" plus leaf, 6 naugahyde cushion chairs, wrought iron legs, \$150, 324-4936 (Malden).

Items, waterbed frame, w/6-drawer pedestal, his/her bureaus, nightstand, \$400; double-stroller, used twice, best offer. 839-9396 (Westboro).

Man's 10-speed racer, Schwinn Super Sport, w/ generator light and leather bag, \$85 or BO, 473-2494 (Milford).

Snow blower, electric, \$75 or BO, 528-3942 (Franklin).

Cassette deck, Fisher high-speed dubbing, \$75, and Akai five band per channel equalizer, \$50, both for \$100, (401) 765-4216 (Woonsocket, RI.).

Printer enclosure, brand new, approx. 26x18x12", \$100 or BO, (603) 881-4218 (Nashua, NH.).

Kitchen table, solid maple w/ 2 leaves, \$50, 839-2311 (Grafton).

Accoustic Guitar, Yamaha, 12-string, \$125, 881-3560 (Ashland).

Waterbed frame, queen, bookcase headboard, drawers, \$250, 529-3013 (Upton).

Electric Dryer, gold, speedqueen, \$100/BO, 366-7992 (Westboro).

Items, microwave oven, used 1 yr., \$250; Drapes, lined with valance, brown, \$75; buffet, walnut, \$40; golf cart, \$20; oven, reversible, \$20; hood hair dryer, \$10; AM/CB transceiver, 40-ch, \$20; telephone table, \$20; living room, gold, \$70; 865-1419 (Millbury).

Ideal 120N Mig Welder, 120 Amp, 220 Volts, \$400, 791-3700 (Millbury).

Couch, 6 ft, Spanish style, crushed gold velvet, \$50/BO, 429-7075 (Holliston).

Items, glass-top dinette table, 48", brass pedestal, 4 brass framed chairs, rose backs/cushions, \$375; tires, 2 B-78-13 snows and 2 B-78-13s mounted/balanced on Plymouth Arrow or Colt rims; Sears electric sewing machine, attachments, mahogany stand, \$75; 842-6872 (Shrewsbury).

Windows, 8 double hung, single pane windows, 53 1/2"x32", w/storms, BO, 832-5839 (Auburn).

'76 Honda Accord parts, alternator \$10, radiator \$30; 881-2246 (Ashland).

House, Tudor/split, 6 rms, cath ceilings, frpl, garage, furniture optional, landscaped, \$179,000, 842-6872 (Shrewsbury).

Marcy Bodybar 2000, combination, sltbd/press bnch/leg devel/stacked wts and attachments, 100lbs, incl 2-5lb hand wts/2-2 1/2lb ankle wts, \$100, 877-4579, (Framingham).

Camera, Chinon, XL555, macro, power zoom, super 8 movie camera, used for only 5 film cartridges, \$75/BO, 567-6882 (East Boston).

AUTOS

'73 Mustang Grande/'75 Mercury Cougar XR-7, \$300 each, both for \$500, 485-4007 (Marlboro).

'76 SAAB99 Wagonback, automatic, am/fm, recent brks & timing chain, \$1300/BO, 366-4767 (Westboro).

'79 Chevy Impala Wagon, 305V8, AC, PS/PB, radials, \$1295/BO, 473-5739 (Milford).

'79 Datsun B210, lt blue, 2 dr, std, \$1600/BO, 429-2321 (Holliston).

'81 Ford Escort GL Station Wagon, auto, ps/pb, stereo/cassette, \$1650, 842-0459 (Shrewsbury).

'81 Renault 18I, 4-dr, 5-spd, std, \$1200/BO, 485-4007 (Marlboro).

'81 AMC Eagle Wagon, 4WD, V6 Auto, ps/pb, 4-dr, 366-7283 (Westboro).

'82 Suzuki GS450L, 6500 mi, \$750/BO, 865-5921 (Sutton).

'83 Ford Escort L, 2-door htchbk, AM/FM, rstprf, new radials, 67K mi, \$3400, 203-928-5258 (Woodstock, Conn.).

'84 Chevy Cavalier, Type 10, AM/FM stereo AC, automatic, \$5,000, 752-4205 (Worcester).

'85 AMC Eagle, 4WD, 258CID-V6 auto, 4-door, PS/PB, 17K mi, \$8,300, 366-7283 (Westboro).

'85 Kawasaki Vulcan 750 Low Rider, 500 mi, \$2600 or BO, 368-0435 (Clinton).

Hours

Westboro Cafeteria, full breakfast, 6:30 a.m. - 10:00 a.m.; lunch, 11:30 a.m. - 1:30 p.m.; open from 6:30 a.m. - 3:00 p.m. for beverages.

Pizzeria, serving from 10:00 a.m. - 2:00 p.m.

Pumpnickel's Deli, Coffee & pastries, 6:30 a.m. - 7:30 p.m.; full breakfast, 6:30 a.m. - 10 a.m.; deli lunch, 11 a.m. - 2 p.m.; Take-out, 3 p.m. - 6:30 p.m.; dinner, 5 p.m. - 7:30 p.m.

Milford, full breakfast, 6:30 a.m. - 8:30 a.m.; lunch, 11:15 a.m. - 1:15 p.m.; open from 6:30 a.m. - 3:15 p.m. for beverages.

Southboro, full breakfast, 6:30 a.m. - 10:00 a.m.; lunch, 11:15 a.m. - 1:00 p.m.; open from 6:30 a.m. - 3:00 p.m. for beverages.

MINI NEWS

All ads must be submitted in writing and include employee's name, home phone and extension number. Ads will be stamped with the time and date as they are received and will run on a first come basis. Send ads to Laureen Sasseville, MS A-235 or CEO SASSEVILLE L:MSIS03

Mini News

News For The Employees of Data General

January 16, 1987

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Stockholders also are being asked to approve a proposal to authorize the company to enter into Indemnity Agreements with its directors and officers.

Approval of the amendment to the Restricted Stock Option Plan would increase the number of shares of common stock that may be issued through the plan to 10 million from seven million. A yes vote to the Employee Incentive Stock Option Plan amendment would increase the number of shares to four million from three million. Both of these amendments would help the company to attract and retain key employees.

The amendment to the Employee Qualified Stock Purchase Plan is designed to increase the number of shares available for employees to purchase at discounted prices to 3.6 million from 2.6 million. This increase would better enable employees, who otherwise might not be able to do so, to acquire stock in Data General.

Approval of the Restated Certificate of Incorporation would eliminate the board of directors from personal liability for monetary damages resulting from certain stockholder complaints based on the judgement as to what is best for the company. The approval of the amendment allowing the company to enter into Indemnity Agreements with its directors and officers would protect them against certain liabilities and expenses arising out of legal proceedings brought against them by shareholders. Both proposals would help to attract and retain officers and directors, ensuring that the company is managed consistently.

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SHAREHOLDER INFORMATION UPDATE

**Old Information
As It Appears On Proxy**

Name _____

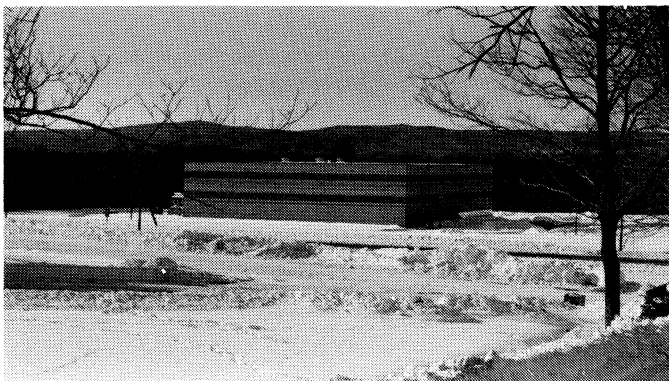
Street _____
City/State/Zip _____

New Information

Name _____
Street _____
City/State/Zip _____

Send To: PUBLIC AFFAIRS DEPARTMENT, MS-A235, WESTBORO

Finance Groups Relocate



Data General's new facility in Hooksett, New Hampshire, will be home for 150 employees of the Finance Division's Domestic Credit group and Operations Accounting. These employees, moving January 19 and February 7, respectively, will be relocating from a temporary facility in Manchester.

The Finance Division's Domestic Credit group will move to Data General's new facility in Hooksett, New Hampshire, from their temporary site in Manchester on January 19. The Operations Accounting Group will move February 7. Approximately 150 employees will be relocating from the Manchester building, which has been occupied since April 1985.

A ribbon-cutting ceremony to officially mark the start-up of operations in the new facility is scheduled for mid-February.

"We chose this time because it's at the beginning of a quarter. At this time the move is more convenient for both departments," says Dave Ridlon, director of the U.S. Credit department.

"We'll be moving into a much larger facility, and of course everything will be new. We expect to enhance our productivity, with better tools to work with," Dave says. "All employees will become part of a computer network, thereby allowing us to work more efficiently."

The new 90,000-square-foot building, a three-story module, is located less than 10 miles from Manchester.

Effective January 19 (February 9 for Operations Accounting), the new address for the Domestic Credit department is:

Data General Corporation
 2 College Park Drive
 Hooksett, NH 03106

The new phone number is:

(603) 268-1000

The new tie line is:

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Treasury Person Of The Quarter



George McClelland (right), vice president and treasurer, shares a laugh with Chris Colonero of the Corporate Tax department as he presents Chris with the Treasury Person of the Quarter Award for Quarter 4. Chris received the award for his outstanding performance for filing Data General's consolidated Federal and State tax returns while ensuring compliance with complex tax requirements during quarter 4.

"Chris was chosen because he has gone above and beyond the call of duty on the job. We wanted to honor the person who has contributed the most to the company in quarter 4 of 1986," George says. "Because of people like Chris, I am entirely optimistic for 1987."

Chris has been with Data General for more than eight years, and reports to Joe Couture, manager of Compliance and Planning.

would not enjoy spending their military years in paradise? However, his peaceful bliss was interrupted one December morning when the Japanese attacked Honolulu, the event that sparked America's entry into World War II.

As George remembers, the actual bombing was a horrifying experience.

"The Japanese started bombing Pearl Harbor at 7:55 on Sunday morning. The bombing itself lasted perhaps three-quarters of an hour. We didn't know what was going on for a good 15 minutes. Most of us had been sleeping. After the bombing, we were sent all over the island, and started organizing. We anticipated the Japanese to land, but, luckily, they didn't."

George probably never would have trekked to Hawaii last month, save for some close friends.

"I had never wanted to return, but this year, some good friends talked me into it. They even went with me, even though they hadn't been a part of it. They wanted to go," George says.

The reunion lasted ten days, and included a parade on December 6, and a visit to the Cemetery of the Pacific on the 7th. But George's trip to the U.S.S. Arizona Memorial is what made clear his memories of December 7, 1941.

"I don't think a person has walked away from that ship without getting misty-eyed. Twenty-two hundred sailors are buried there. It's quite a sight."

"The other people at the reunion felt as I did. It had been a frightening experience, and being back in Honolulu brought it all back. Downtown Honolulu doesn't look the same, of course. As an example, when I was there in 1941, there were three hotels. Now there are 124. But I still remember the place."

I plan to go to the 50th reunion. I now feel it's something I should do," George says.

Fourteen Long Years Later...

Memories Of Infamy



George Wheeler

When most people travel to Hawaii, they usually go filled with thoughts of relaxing in the sun. But George Wheeler's mind was heavy with bittersweet memories when he went to Honolulu last month. It was his first trip to the island since 1941. George, a security guard at Data General in Westboro, was not going to Hawaii for its sun and surf. He was going to attend the 45th reunion of the Pearl Harbor Survivors Association.

George's stay in Hawaii 45 years ago started off as a delight. George had served as a member of the 3rd Combat Engineers Division, stationed in Honolulu. Who



Marie Morton

"If I never see another book again, it will be too soon. Fourteen years of school is phenomenal, and I've had enough," says Marie Morton, Data General control guard.

Marie, who holds an associate's degree from Quinsigamond College, will earn her bachelor's degree from Worcester State College in May. What may seem

Training

like a common occurrence to some has been a long, busy road for Marie. She has been taking classes since 1971, which have been paid for through Data General's tuition reimbursement program.

"Without Data General's help, I couldn't have afforded school. That's the bottom line," says Marie.

Marie has been working for Data General for 12 years, and says that because of her job and family life, getting a degree was a long process.

"It's even harder to go to school when you're married. When I was taking classes, I had a bunch of things that never got done. You just have to readjust your priorities."

"I went to school full-time for two years, and then took two classes a semester for the remainder, only taking three semesters off. I've been going to school for so long that they changed the requirements a few times. I ended up having to take extra courses."

What made Marie so determined?

"My husband and I made an agreement when we got married that I would get my degree. I was determined to finish. Now that I'm done, he's going to get his degree," Marie says.

Marie feels a great deal of satisfaction and relief, now, but she stresses that it wasn't always easy.

"I had college/school/education apathy, whatever you want to call it. There were times when I just didn't want to go. But I forced myself, because getting my degree has always been one of my goals."

As far as the future is concerned, Marie's plans are still up in the air.

"Believe it or not, I've been toying with the idea of getting my master's degree somewhere down the road. I think I need a break, though. I'm expecting my first child in the spring, so that changes things a bit. I have several options. I've worked so hard, and for now, it's my turn to reap the benefits. I'm going to devote time to me."

1987 Holiday Schedule Reminder

Employees are reminded that there are six Data General scheduled holidays remaining in 1987. Employees have already taken two of their holidays, January 1 and 2. Each year, two personal holidays are also available to each regular employee scheduled to work more than 20 hours a week, and hired before July 1 of that year.

The remaining scheduled holidays for 1987 are:

May 25 (Monday)	Memorial Day
July 3 (Friday)	Independence Day
September 7 (Monday)	Labor Day
November 26 (Thursday)	Thanksgiving
November 27 (Friday)	Day after Thanksgiving
December 25 (Friday)	Christmas Day

Note: Personal holidays must be taken before December 31, 1987. You may not carry over or receive pay in lieu of personal holidays.

Overview Of Distributed Processing

An eight-session overview of distributed processing will be offered to employees starting in February. The course, sponsored by Management and Organizational Development (MOD) department, will be held in Westboro. It will be taught by Professor Dick Bulterman of Brown University. Because of the strong interest in the course when previously offered, two separate sessions have tentatively been scheduled, one for Monday mornings and the other for Friday mornings.

A course outline and registration material can be obtained at MOD, Mail Stop D134 in Westboro, or by calling extension 6958. Prior approval by your manager is required for enrollment. Remaining enrollments will be accepted on a first-come, first-served basis.

PRIDE Offers Training Modules

Westboro's PRIDE Administration Group is offering Basic and Advanced training in PRIDE problem-solving techniques and interpersonal skills to interested employees.

The modules will run through the winter and spring. Each session lasts three-and-one-half hours. Participants may attend as many sessions as they wish with manager's or supervisor's prior approval.

This training offers subjects which previously were offered only through PRIDE Leader training. The Basic sessions are open to any employee who wishes to gain an introduction to PRIDE techniques. The Advanced training is targeted at those who have completed PRIDE Leader training and wish to build on those skills and apply them to group situations.

There is no charge to a participant's department for the training.

Below is a schedule and description of the Basic and Advanced training modules:

Basic Training

Basic Group Dynamics

January 28

This module focuses on group theories, norms and elements necessary for effective group functioning through lecture, group exercises and feedback.

Communications Skills

February 25

This module focuses on the communication process, one-way and two-way communication, perceptic and non-verbal communication.

Social Styles

April 1

Participants in this session will focus on basic personality types and the skills that each type brings to group situation.

Basic Problem Solving

April 29

The basic tools of problem solving - brainstorming, prioritizing, and basic cause-and-effect analysis will be discussed in this module.

Managing Conflict

May 27

This module focuses on interpersonal conflict and the skills utilized to negotiate positive resolution of conflict.

Advanced Training

Advanced Group Dynamics

February 4

Employees in this module will learn new techniques for leading task oriented groups and recognize signs of potential disfunction in groups.

Benefit Analysis

March 4

This module focuses on how to analyze both tangible and intangible benefits derived from a particular problem solution.

Communication Skills

April 8

Participants will focus on the communication process, especially on how to delegate effectively and give feedback.

Project Management Techniques

May 6

Employees in this session will learn how to develop and implement a project plan.

Advanced Problem Solving

June 3

This module focuses on advanced problem-solving techniques including force field analysis, function analysis, process flowcharts, Meidan's Window and Why-why Diagrams.

Employees who wish to enroll in any of the training modules must contact John Thompson at extension 4929, Anita Cederholm at extension 4886, or Debbie Hixson at extension 4973 in Westboro as soon as possible.

Mini News is published weekly for the employees of Data General-Westboro. Material may be submitted for publication to Mary Anne Been at extension 4705 or MS A235. Data General - An Equal Opportunity Employer.

IEEE Videoconference on Data Communications

A videotape of a conference on data communications systems sponsored by the Institute of Electrical and Electronic Engineers (IEEE) is available to employees. During the tape, three main topics are addressed: network security; Local Area Networks (LANs); and Integrated Services Digital Networks (ISDNs). Each session is approximately 90 minutes long. Employees may view the tape during the week of January 26-30. For more information, or to arrange a viewing, contact Donna Jackson of the Management and Organizational Development department at extension 6958 or via CEO on host system TITAN.

Courses Scheduled at Education Center

During the week of January 26, Educational Services will offer several courses of interest to Data General employees. All classes will be held at the Education Center, 2400 Computer Drive in Westboro.

- *Introduction to MS-DOS* (S145) is a two-day course that teaches how to use the features and functions of the MS-DOS operating system. Previous data processing experience is the prerequisite for this course, which begins on Monday, January 26.

- *INFOS II Utilization & Design* (S306) is designed for AOS and AOS/VS programmers, analysts, and system managers who have recent programming experience. This five-day course covers the organization and features of the INFOS II file management system. January 26 - 30.

- *PRESENT for Programmers* (S142) teaches how to create and use queries through CLI that select information from data sources, and how to format this information into reports and charts. This two-day class requires user-level knowledge of AOS/VS. The class starts Thursday, January 29.

To enroll in any training program offered by Educational Services, call tie line 221, extension 1647. The prior approval of your supervisor is required for course registration.

People

Patricia McElligott has joined the Systems Product Group within Field Engineering Product Management as product manager. She reports to Craig Pierce. Pat will be located in Westboro, where she will be responsible for the development of Worldwide Field Engineering support strategies for CPU products.

Prior to joining Data General, Pat was employed by the Customer Service Division of Honeywell.

Pat received her master's degree from Northeastern University, and her bachelor's degree from the University of Massachusetts at Amherst.

Donna Phoenix has joined the Corporate International Trade Operations group within Manufacturing as an associate interational trade advisor. Donna reports to Manager Annmarie Taylor. She will be responsible for export licensing and international distribution matters.

Before coming to Data General, Donna was employed at Boston Micro, Phase III Corporation, and Cyborg Corporation.

Donna is currently working toward a bachelor's degree at Framingham State College.

Regina Mulligan has joined the DG/Direct group, within the Continuing Products division, as telemarketing manager. She will be responsible for the management, training and recruitment of the telemarketing staff. Regina reports to Herb Fox, DG/Direct manager. DG/Direct is focused on direct sales and software to existing Data General customers.

Prior to coming to Data General, Regina was a telemarketing manager at Nova Biomedical Corporation of Waltham. She holds a bachelor's degree from the Univerity of Connecticut.

Brigitte Blake has joined the International Software and Documentation department as a German language group leader in Westboro. Brigitte will be responsible for German language software and documentation, including supervision of translators and editors. She reports to Andy Hawley.

For the past two years, Brigitte has been working at Data General on a contract basis as a foreign langauge translator and editor. Prior to that, she was a translator for technical, legal and personal documents.

Brigitte has earned her master's degree from a German university.

Sharon Garvey has joined the Corporate Systems Support group within the Systems Development Division as a principal software engineer. She will be responsible for supporting Data General's systems networking architecture and synchronous data link control products.

Before coming to Data General, Sharon spent six years as a consultant for SRC, a major consulting company for IBM communications and networking software. Prior to that, she was employed as a senior programmer at Epsilon Data Management.

Sharon holds a bachelor's degree from Swarthmore College.

Benefits

New Stock Purchase Period Begins February 1, 1987

Information and enrollment forms for the Employee Stock Purchase Plan were mailed to the homes of

NEWLY-eligible employees during the week of December 18.

Employees who work at least 20 hours a week and have one year of service on February 1, 1987 are eligible to have a specific dollar amount deducted from their paycheck each week to purchase Data General stock. The amount of the deduction can be as low as \$5 or as high as 10 percent of your basic earnings on the first day of the period. The stock will be purchased at 85 percent of the average market price on the first or last day of the payment period, whichever is lower. The new payment period will extend from February 1 to July 31, 1987.

If you are currently participating in the plan and wish to make a change for the period beginning February 1, you can obtain the necessary form from your Human Resources representative or your local Benefits department.

New participants or those making changes must complete the form and return it to the Benefits department *no later than Friday, January 16, 1987.*

The Stock Purchase Plan is explained in a prospectus and in a Stock Plan booklet available through your local Benefits administrator or the Corporate Benefits department in Westboro (CEO address BENEFITS:ZEUS, or extension 4558).

Any questions concerning the plan should be directed to Ellen Stefanik at extension 4570 in Westboro.

Your Dollar Goes Further

The employee discount in the CVS store in Building 14A in Westboro has been increased to 7.5 percent from five percent. Employees should note that CVS will place a special order for products that are not in stock.

Data General Is An Equal Opportunity Employer

Data General is a strong believer in equal employment opportunity and adheres to an affirmative action program.

Each year, the company publishes a reminder to employees about its equal-employment-opportunity policy.

Equal Opportunity

It is Data General policy to provide everyone an equal opportunity in all matters of employment and employee relations and to provide a program of affirmative action to ensure equal employment opportunity.

Data General requires that all employment practices be non-discriminatory and be based upon factors that are job related. Factors such as race, color, religion, sex, national origin, age, handicap, sexual orientation, veteran or marital status are not job-related and therefore play no part in the company's employment practices.

Data General is committed to equal employment opportunity in all phases or aspects of employment and employee relations including but not limited to treatment, selection, placement, transfers, training, promotion, compensation, benefits, reductions in force, terminations and all other conditions or privileges of employment.

Affirmative Action

It is Data General policy to develop and implement an affirmative-action program to ensure equal employment opportunity. The intent of affirmative action is that Data General not only fulfill legal requirements but practice the spirit and intent of the law.

Provisions have been made for reporting and monitoring all affirmative action program procedures which include, but are not limited to:

1. Recruiting, hiring, training, promoting and terminating all applicants or employees in all job classifications without regard to race, color, religion, sex, national origin, age, handicap, sexual orientation, veteran or marital status.
2. Employing and advancing in employment qualified handicapped individuals and qualified Vietnam-era veterans.
3. Ensuring that all other personnel actions such as compensation, benefits, transfers, leaves of absence, training, education, tuition assistance, social and recreational programs and the like are administered without regard to race, color, religion, sex, national origin, age, handicap, sexual orientation, veteran or marital status.

Treatment Of The Individual

Data General is committed to respect the individual employee and to maintain a work environment free from harassment. Harassment may include many different kinds of conduct pertaining to issues such as sexual harassment, ethnic jokes, cultural and lifestyle practices, sexual preference, and other non-job related factors.

Employees who have questions about any aspects of equal-opportunity programs may contact their supervisors and/or Human Resources departments. Responsibility for all equal-employment-opportunity and affirmative-action programs has been assigned to each Human Resources manager.

Notice To Disabled Veterans And Handicapped Persons

Data General wants to take affirmative action to employ and advance in employment qualified handicapped individuals and disabled veterans. If you have a handicap or are a disabled veteran and would like to be considered under the affirmative-action program, please inform your supervisor or Human Resources representative. Any information is voluntary and refusal to provide it will not affect your employment. Information obtained shall be kept confidential, except that:

1. Supervisors and managers may be informed regarding restrictions on the work or duties of handicapped individuals or disabled veterans, and regarding necessary accommodations;
2. First-aid and safety personnel may be informed, when and to the extent appropriate, if the condition might require emergency treatment; and
3. Certain government officials may be informed.

If you are handicapped or a disabled veteran, Data General would like to include you under the affirmative-action program. It would assist the company if you make available information on:

1. Any special methods, skills and procedures which qualify you for positions that you might not otherwise be able to do because of your handicap, so that you will be considered for any positions of that kind;
2. The accommodations which we could make which would enable you to perform the job properly and safely.

Activities

Muppet Babies Come To The Centrum

The Employee Activities Committee has discount tickets to the next generation of Muppet shows. Jim Henson's Muppet Babies will be at the Worcester Centrum on Saturday, January 24, at 3:00 p.m. Tickets are \$7 (regular price \$9). Those interested in attending should send a check payable to Data General Activities Committee to MUPPETS at Mail Stop C-128 in Westboro. Tickets may also be purchased in the Activities office in Westboro. All tickets are sold on a first-come first-served basis.

Globetrotters Perform At The Centrum

Discount tickets for the Saturday, February 21, 7:30 p.m. performance of the Harlem Globetrotters are available from the Activities Committee. Tickets are \$8.50 (regular price \$10.50). Send checks payable to the Data General Activities Committee to Globetrotters at Mail Stop C-128 in Westboro. Be sure to include a stamped self-addressed envelope.

MARKETPLACE

CARPOOL

Carpool, looking to join existing carpool or form new carpool from Brookline to Sobo/Webo, flex, Katz x7093

FOR RENT

Apartment, 2 bdrm, w/w carpet, garage, near Rt 9/20/290/395 & Mass Pike, avail Feb 1, 756-0679 (Millbury).

Ski House, Killington, slps 8, cable TV, wk \$350/wknd \$250, 464-2714 (Princeton).

Ski Condominium, Loon/Cannon Mt, slps 8-10, 2 baths, frpl, whirlpool/pool, utils, avail wk/wknd/mo, 865-3047 (Millbury).

Apartment, 1st floor, 3 bdrms, near RT 290/9, 799-6873 (Worcester).

Ski Vacation, Condo avail 2/14 to 2/21, slps 6, pool/clubhouse, cc/dh skiing, near Tenney/Waterville, 842-2510 (Shrewsbury).

Apartment, Cape Cod, 3 bdrm, near Seagull Beach, West Yarmouth, \$650, off season avail, 529-3434 (Upton).

WANTED

Roommate, non-smoker, to share 3 bdrm duplex, 20 min to Webo, \$270/mo + util, 481-1540 (Marlboro).

Roommates, 1 or 2 non-smoking roommates, M/F, cooperative apartment, avail Feb 1, 757-4251 (Worcester).

Roommate, non-smoker, close to Rts 20, 90, & 128, \$350+, 894-3115 (Waltham).

FOR SALE

Piano, upright, BO, 870-0577 (Westboro).

Octa Bench, home exercise center, w/weights, \$150/BO, 799-4949 (Worcester).

Waterbed Frame, bkcase hdbd, full motion, \$100, 797-3543 (Worcester).

House, 7 rm, deck/pool, garage, 1 acre, 8 mi to Webo, \$189,900, 839-9523 (Grafton).

Couch, 6 ft, Spanish style, crushed gold velvet, \$50/BO, 429-7075 (Holliston).

Glass Top Dinette Table, 48", brass pedestal, 4 brass framed chairs, rose backs/cushions, \$375, 842-6872 (Shrewsbury).

Windows, 8 double hung, single pane windows, 53 1/2"x32", w/storms, BO, 832-5839 (Auburn).

Items, 2 snow tires, G78-14, mounted/balanced on GM rims, \$30; '76 Honda Accord parts, alternator \$10, radiator \$30; 881-2246 (Ashland).

Living Room Drapes, custom, pale gold, \$65, 655-3039 (Natick).

House, 2-3 bdrm ranch, frpl, garage, hdwd floors, fenced in yard, \$119,000, 761-4575 (Attleboro).

Victorian Condominium, 3 bdrm, garage, laundry rm, 2 porches, \$125,000, 967-5467 (Oxford).

House, Tudor/split, 6 rms, cath ceilings, frpl, garage, furniture optional, landscaped, \$179,000, 842-6872 (Shrewsbury).

Bedroom Set, queen size frame, contemp, ivory lacquer finish, 2 pier wall w/light bridge/mirror, storage hdbd, brass base, \$1000, 481-3791 (Marlboro).

Freezer, 15 cu ft, upright, \$50, 879-5919 (Framingham).

Tractor, 7 hp, w/lawnmower/snow plow attach, \$425/BO, 791-0851 (Worcester).

Trailer, '83, 35 ft, w/2 rms attached, Falmouth, \$12,500/BO, 473-7382 (Milford).

Marcy Bodybar 2000, combination, sitbd/press bnch/leg devel/stacked wts and attachments, 100lbs, incl 2-5lb hand wts/2-2 1/2lb ankle wts, \$100, 877-4579, (Framingham).

Gas Range, 30" Whirlpool, \$135, 655-3039 (Natick).

White Westinghouse Dryer, used 1 yr, electric, \$250/BO, 883-8132 (Bellingham).

Car Radio, 1 1/2 yrs old, good quality, \$45, also, 2 car door speakers, \$15, 655-3039 (Natick).

Camera, Chinon, XL555, macro, power zoom, super 8 movie camera, used for only 5 film cartridges, \$75/BO, 567-6882 (East Boston).

Tires, 2 B-78-13 snows and 2 B-78-13s mounted and balanced on Plymouth Arrow or Colt rims, \$130, 842-6872 (Shrewsbury).

Pentax 35mm Camera, 1 yr old, \$60, 883-8132 (Bellingham).

AUTOS

'68 Dodge Dart GT, slant six, \$650, 870-0577 (Westboro).

'76 Volkswagen Scirocco, auto, AC, AM/FM, 4 new radials, 73K mi, \$1100, 655-8257 (Natick).

'78 Pontiac Sunbird, PS/PB, auto, new snow tires, 70K mi, \$1200, 478-5496 (Milford).

'79 Datsun B210, lt blue, 2 dr, std, \$1600/BO, 429-2321 (Holliston).

'79 Camaro Berlinetta, auto, 305, PS/PB, AC, AM/FM, \$2800/BO, 966-0419 (Bellingham).

'79 Fairmont Wagon, 6 cyl, auto, AM/FM, \$950/BO, 486-8012 (Harvard).

'80 Chevette Hatchback, 4 spd, AM/FM, snow tires, \$1000, 449-5840 (Needham).

'80 Renault Le Car, 70K mi, std, AM/FM, n battery, \$725, 366-7659 (Westboro).

'82 Ford Escort, station wagon, auto, PS/PB, AC, \$1850/BO, 393-9361 (Northboro).

'84 Mazda SE5 Pick-Up Truck, 5 spd, AM/FM, short bed w/liner, 31K mi, \$3600, 332-0492 (Newton).

'85 Ford Bronco II, V6, auto, 20K mi, 4 wh/dr, w/plow, \$11000, 366-5536 (Westboro).

Hours

Westboro Cafeteria, full breakfast, 6:30 a.m. - 10:00 a.m.; lunch, 11:30 a.m. - 1:30 p.m.; open from 6:30 a.m. - 3:00 p.m. for beverages.

Pizzeria, serving from 10:00 a.m. - 2:00 p.m.
Pumpernickel's Deli, Coffee & pastries, 6:30 a.m. - 7:30 p.m.; full breakfast, 6:30 a.m. - 10 a.m.; deli lunch, 11 a.m. - 2 p.m.; Take-out, 3 p.m. - 6:30 p.m.; dinner, 5 p.m. - 7:30 p.m.

Milford, full breakfast, 6:30 a.m. - 8:30 a.m.; lunch, 11:15 a.m. - 1:15 p.m.; open from 6:30 a.m. - 3:15 p.m. for beverages.

Southboro, full breakfast, 6:30 a.m. - 10:00 a.m.; lunch, 11:15 a.m. - 1:00 p.m.; open from 6:30 a.m. - 3:00 p.m. for beverages.

MINI NEWS

All ads must be submitted in writing and include employee's name, home phone and extension number. Ads will be stamped with the time and date as they are received and will run on a first come basis. Send ads to Laureen Sasseville, MS A-235 or CEO SASSEVILLE L:MSIS03